

Group Meeting Attendance Sheet

Total Number of Attendees: _____

Total Number of Repeat Attendees: _____

New Attendees: First Initial and Last Initial

1. _____
2. _____
3. _____
4. _____
5. _____

Topics of Discussion/ Speaker Topic:

1. _____
2. _____
3. _____
4. _____
5. _____

Meeting Start Time: _____

Meeting End Time: _____